**Orick Community Service District**

**Regular Meeting**

**July 10, 2024**

**Orick Community Hall**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL:** Ron Barlowcalled the meeting to order at 6:07 p.m.

**MEMBERS PRESENT:** Ron Barlow, Byron Frick, Kaitlyn Combs, Marla Zuber, Bob Secor

**MEMBERS ABSENT:**

**STAFF PRESENT:** Barbara Mitchell, Marcie Allen, Bill Allen

**STAFF ABSENT**: Trevor Avram

**OTHERS PRESENT:** Public Works Sean Quincy and Tom Mattson, Supervisor Steve Madrone,

Alanna Smith, Leonel Arguello, Dale Romanini, Larry Doss, Tri Counties Bank Rep Benji,

Donna Hufford

**2. APPROVAL OF AGENDA:** Bob Secor made a motion to approve the July 10, 2024 Agenda.

Marla Zuber seconded the motion; motion passed unanimously.

**3. APPROVAL OF CONSENT AGENDA:** Bob Secor made a motion to approve the consent agenda. Marla Zuber seconded the motion; the motion was passed unanimously.

**4.** **PUBLIC COMMENT**: Donna H. commended all involved for their great work in the hall kitchen update. We appreciate very much that the local food truck is now in operation and possibly this will bring more to the area.

The Director of Public Works, Tom Mattson and Sean Quincy went over the lack of funding in Humboldt County for disaster preparedness, 911 response times and road needs. Basically, the roads are in dire need of major repair – there are no funds available and they are hoping that the Board of Supervisors will agree to put this ¾ of a cent tax increase on the ballot. The Civil Grand Jury says that Humboldt County must improve its Disaster Planning. Steve Madrone went on to emphasize how important this is to Humboldt County. Ron Barlow and Bob Secor also commented that in Orick the main concern is the lack on maintenance on the levee and growth of vegetation in the river. Ron B. suggested trimming the trees in and along the creek bed might help. S. Madrone pointed out once the estuary situation is completed this will help.

**5. INFORMATION – DISCUSSION:**

 **a. Wastewater Study Grant:** Belle Cotti from LACO was not present (see attached report).

Ron B. did talk to Rod Wilburn from LACO. The plan is do additional testing at the school site.

Any costs associated with this will be paid by the Orick CSD and reimbursed thru the grant, including the CSD office. Larry Doss reported that the Umar property owners are still discussing details.

 **b**. **Tank Grant Projects:** Ron asked how the tank project was coming along.Bill Allen reported on the work at the tank site – they have cemented in the piping, although progress is behind schedule – Bob Secor said he hopes it is not too far behind.

Bill did explain that he has been in contact with all property owners regarding approval for removal of spruce trees in the tank area – all gave their permission. He asked the Board if he should move ahead with this. Byron Frick thought they should go ahead and remove the trees; all Board members were in agreement. Bill has 2 contacts he will call and Marla Z. said she also has one if his don’t work out.

 **c.** **Smart Meter Project:** Bid documents were approved and posted. Belle Ciotti (LACO) posted with the Builders Exchange and Trevor Avram posted in the Eureka Times Standard.

 **d. Tri Counties Bank Board Signatures:** Benji, with Tri County Bank, did obtain required signatures from all Board members before the start of the meeting.

 **e. Discuss Finance:** Barbara Mitchell told the board that everything is good.

 **f. Signatures for County of Humboldt 2590:** Barbara had all members sign a form stating they may approve Claims to County be submitted for payment.

**6. ACTION AGENDA:**

 **a. No Objection or Legal Action – Prop 1 Round 2 Grant Agreement Project #6 Water Meter Replacement Project – Grant Agreement No. 4600015413 – CEQA, Notice of Exemption:**

Motion was made by Byron Frick to approve, seconded by Bob Secor. All in favor; motion passed unanimously.

 **b. Final Budget Fiscal Year 2024-2025. Resolution #2024-07-10:**

Motion was made by Kaitlyn Combs to approve the FY 2024-2025 Final Budget, seconded by Byron Frick. All in favor; motion passed unanimously.

**7. STAFF REPORTS:**

 **a. OCSD Office:** There are no issue to report

**b. Water System:** See Trevor’s attached report

**c. Fire Hall:** Steve Madrone did request that any receipts regarding Measure Z purchases for the new bay, need to be turned in for reimbursement, and to please send him an e-mail stating that receipts are being gathered. He will forward that information onto Elisha Hayes.

**d. Community Hall:** Kitchen upgrades did pass approval by the Health Dept.

Ron B. did thank Bill, Trevor and Jordan for a great job. Marla Zuber asked if a decision had been made on a rental rate for MOJO Pizza truck. Kaitlyn Combs requested that the staff put together information regarding rental base rates for Commissary/Commercial use. The Board can than make a decision at the next meeting and take necessary action.

**8. BOARD MEMBER REPORTS:**

a**. Levee Report:** Ron B. did say he has talked to Gregg Foster about possible help from the Headwaters fund.

b. **Board Members:** Nothing to report

**9. ADJOURNMENT: 7:03 pm**

**Closed Session:**  None Scheduled

**Next Regular Meeting is scheduled for August 14, 2024**