**Orick Community Service District**

**Regular Meeting**

**MAY 8, 2024**

**OCSD Office**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL:** Ron Barlowcalled the meeting to order

at 6:02pm

**MEMBERS PRESENT:** Ron Barlow, Bob Secor, Marla Zuber, Byron Frick and

Kaitlyn Combs

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Barbara Mitchell, Marcie Allen, Bill Allen, Trevor Avram

**STAFF ABSENT**: Chief Steven Baker

**OTHERS PRESENT:** Sherri Provolt (Yurok), Leonel Arguello (NPS), Jordan Greco, Molly Murphy (Food Truck), Belle Cotti (LACO), and Megan Ryan (LACO), Dale Romanini

**2. APPROVAL OF AGENDA:** Bob Secor made a motion to approve May 8, 2024 Agenda. Kaitlyn Combs seconded the motion; the motion was passed unanimously.

**3. APPROVAL OF CONSENT AGENDA:** Bob Secor made a motion to approve the consent agenda. Byron Frick seconded the motion; the motion was passed unanimously.

**4.** **PUBLIC COMMENT**: Leonel brought his letter of support for the Micro Grid Project

**5. INFORMATION – DISCUSSION:**

 **a. Wastewater Study Grant:** Belle Cotti went over her report. She discussed the test results of the bore holes at the Orick School site. Belle asked about the appraisal for the property behind the La Hacienda. Ron Barlow spoke with Larry Doss about the appraisal. Ron said he was still waiting to hear back from Larry on when it would be done.

 **b**. **Tank Grant:** Trevor Avram updated the board on the Tank 1 project. GR Sundberg has started working on the road in preparation. Trevor explained that a temporary automated system had to be installed in place of the float system that regulates the pumps. Colburn Electric and PACE are working together to get this figured out. The new pressure system will need to be up and running for a full week before demolition can happen. Trevor told the board that Tank 2 project was still underway. Ron Barlow asked about the PG&E project for Tank 2. Trevor explained that he had just emailed them and they were still working on the design for the new pole and drop service. Trevor told the board that he will stay on top of it.

 **c.** **Drought Relief Grant/Grant Writer:** Trevor Avram told the board that LACO was working on the bid documents and still reaching out to suppliers on the materials needed for the smart meter project.

 **d****. Regional Resilience Grant Program (Solar Project for the Orick VFD) Partnership agreement:** Trevor Avram went over the solar project with the board. Trevor told them that they would need to decide who will be the official signer for the project. After some discussion they decided that Chief Baker should sign.

 **e. Discuss Finance:** Barbara went over the finances with the board. Barbara made up a current balance of all the accounts.

**6. ACTION AGENDA:**

 **a. Matching Funds for Micro Grid Project:** Ron Barlow, Kaitlyn Combs and Bob Secor met with Josh Zender with Humboldt Cal Poly about the Micro Grid Project. Josh explained that there would need to be some matching funds. If OCSD was to match $5000 it could equate up to $900,000-$1,000,000 for the micro grid project. Ron Barlow asked Sherri Provolt if the Yurok were working on a similar project. Sherri mentioned that they were working on a similar project, but it is up river in Klamath for some Yurok housing that has no electrical. Sherri Provolt sent her letter of support for our project to Josh Zender. Ron Barlow told Marcie Allen that the board wanted to add the support letter from OCSD to say OCSD will match $5000. Marcie with make the addition to the support letter and have it ready for Ron to sign tomorrow.

Ron Barlow asked for a motion to match $5000 of OCSD funds in kind to the Micro Grid Project. Byron Frick made the motion Bob Secor 2nd the motion, the action was approved unanimously

 **b. Smart Meter Replacement Project – California Environmental Quality Act (CEQA) documents and Notice of Exemption, Staff report and Resolution:** Bob Secor made the motion Byron Frick 2nd the motion all approved the (CEQA) Notice of Exemption and resolution.

 **c. Regional Resilience Grant Program (Solar Project for the Orick VFD) Partnership agreement:** Bob Secor made the motion, Byron Frick 2nd the motion all approved Chief Steven Baker to sign for the OVFD solar project.

**7. STAFF REPORTS:**

 **a. OCSD Office:** All running smoothly. There is not issue to report

**b. Water System:** Trevor Avram went over his report. See attached report.

**c. Fire Hall:** Chief Baker called during the meeting he discussed the generator project. The we would need to get a permit for the transfer switch connection for the fire hall. The Board told Chief Baker that they made him the signer for the project. Chief Baker said the project was approved and that there was no cost to the district and it could take up to 2 years to complete.

**d. Community Hall:** Trevor Avram explained to the board that Bill, Jordan and Molly had started the commissary kitchen. Jordan and Molly have already painted the kitchen. Bill and Trevor picked up materials to install all the new sinks and drains. Bill Allen had AmeriGas do a safety check on our tank. After the inspection they found a leak and said the tank needed to be replaced. Bill told them that we were in the process of getting a generator and we should replace our current propane tank with a larger tank. AmeriGas replaced the tank with a 500-gallon tank. Jordan Greco explained to the board about their trailer that they need a place by the Community Hall to park it during the night and security measures needed to protect the trailer. More discussion will be needed on this topic.

**8. BOARD MEMBER REPORTS:**

a**. Levee Report:** No report

b. **Board Members:** Kaitlyn Combs asked about the Technical Assistance application she filled out. Trevor Avram said they received an email in regards to the application. It was just a generic response saying the application was received and they would be in touch for the next steps for the assistance.

**9. ADJOURNMENT:** 6:53pm

**Next Regular Meeting is scheduled for June 12th, 2024**