**Orick Community Service District**

**Regular Meeting**

**Wednesday July 12, 2023**

**OCSD Office**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL:** Ron Barlowcalled the meeting to order at 6:00 p.m.

**MEMBERS PRESENT:** Ron Barlow, Bob Secor, Byron Frick, Marla Zuber

**MEMBERS ABSENT:** Doug Comstock

**STAFF PRESENT:** Barbara Mitchell, Marcie Allen, Bill Allen

**STAFF ABSENT**: Trevor Avram, Larry Doss

**OTHERS PRESENT:** LACO representatives Belle Ciotti, Rod Wilburn

Public: A. Garth

**2. APPROVAL OF AGENDA:** Bob Secor made a motion to approve the July 12, 2023 Agenda, Byron Frick seconded the motion, the motion was passed unanimously.

**3. APPROVAL OF CONSENT AGENDA:** Byron Frick made a motion to approve the consent agenda. Bob Secor seconded the motion, the motion was passed unanimously.

**4.** **PUBLIC COMMENT**: None.

Ron Barlow advised he had spoken to Rebekah Kakuk and she has been putting in the time and effort regarding the dark sky lighting possibility for Orick, which is very appreciated.

**5. INFORMATION – DISCUSSION:**

1. **Wastewater Study Grant:** Belle Coitti from LACO presented the monthly progress report (please see attached) which she did go over in detail. Rod Wilburn and Belle had the land acquisition meeting with property owners and explained they are now looking into other possible sites – Bob Secor then asked, “are we changing the plans?” Rod answered, “yes”, then went on to say that they are looking into other options for a system that may take up less space and cost less money. The possibility of using the properties next to the Community Hall or the Orick School site were brought up. Ron B. asked about the monthly cost to customers, Belle said the cost to customers, could be around $50.00/mo, which Ron commented that this sounded reasonable. He also asked about the depth of the effluent. Belle said she will contact the engineer for more info, but said it is several hundred feet. They will be contacting property owner UMAR Inc, and the County Office of Education. Rod will also contact Realtor Larry Doss for assistance (lease vs purchase). Bob Secor said this sounds good. Bill Allen asked why they are including a cost estimate for drilling under the river, when the bridge does have an access opening for wastewater piping (opposite side of drinking water). Rod said they are including it to keep the option open to cover any possible alternatives. Ron B. commented it would be good to have one central large tank on each side of the bridge. All board members agreed with these possibilities.

**b**. **Tank Grant:** (from Trevor’s monthly report)

Tank 2: T. Avram had a zoom meeting with the Project Manager Ryan Mitchell and Tom Warnock. The plan is to go out to bid this fall with an expected price increase from the 4 year old cost estimate – the original contract will need to be amended.

Please see Trevor’s attached report

**c. Drought Relief Grants/Grant Writer:** See Trevor’s report

**d. Discuss Finance:** Barbara reported that we will be receiving a large payment on a property that has a lien against it. Ron Barlow asked us to please let the Board know when the new CD account matures so it can be put into an account with higher earnings. Barbara said she is entering all the new bank account information in QuickBooks.

**6. ACTION AGENDA:**

1. **Approval of 2023-2024 Budget:** A motion was made by Byron Frick to Approve and Adopt Final budget 2023-2024; Resolution #2023-07-12. It was seconded by Bob Secor. Resolution passed with a vote of Ayes: 4; Nays 0; Absent: 1. Resolution was signed by Ron Barlow and Barbara Mitchell.
2. **Shut-off Valves:** A motion was made by Bob Secor that shut-off valves will not be required to be replaced. A courtesy letter will be sent to owners advising that they cannot shut off water at the meter box and will need to contact the OCSD when necessary. Motion seconded by Byron Frick. All approved, motion passed.

**7. STAFF REPORTS:**

**a. OCSD Office:** Barbara Mitchell reported all is good.

**b. Water System:** Trevor Avram was absent but Bill did say all is running smoothly. See Trevor’s attached report.

**c. Fire Hall:** Bill Allen let the board know that GRS would be bringing in gravel for preparation of the slab on 7/13. Rogers Machinery did notify Trevor and Bill that regarding the standpipe assembly – the company that fabricated the shaft made it 3” too short and are making a new one. Ron B. said that it needs to be put in writing that they will be responsible for the cost.

The VFD did receive a check from CAL-FIRE that will be used to pay volunteers that go out on incidents when requested by them. Barbara did contact our accountant for verification on how to proceed with payments. He said that it will be done through payroll. VF’s will need to fill W-4s and receive W-2s at year end. Ron did ask about the check for $7,500 that the VFD previously received. Barbara did deposit in the VFD account.

**d. Community Hall:** Bill Allen let the Board know that the Chamber has made donations of kitchen items from the proceeds from the Corn Beef and Cabbage Feed. Ron inquired if the Hall kitchen is still designated as a commercial kitchen. The CSD will look into it. He also thanked Bill for his help with the person doing community services hours.

**8. BOARD MEMBER REPORTS:**

a**. Levee Report:** Ron Barlow stated he did talk to Steve Madrone this month about the levee. There are serious concerns regarding flood control. We need to have someone come to a board meeting with some information.

b. **Board Members:** No report

**9. ADJOURNMENT:**  7:00 p.m.

**Next Regular Meeting is scheduled for August 9, 2023**